

THE AIR TRAINING CORPS ASSOCIATION OF NEW ZEALAND (INC)

ATTACHMENTS TO THE MINUTES OF THE NATIONAL COUNCIL MEETING HELD AT RNZAF BASE OHAKEA ON SATURDAY 23 MAY 2015

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THE AIR TRAINING CORPS ASSOCIATION OF NEW ZEALAND INCORPORATED
PRESIDENT'S REPORT : 2015

I'm sure it has been a good year for the Association. Since our last National Council meeting the Management Committee has met regularly, we have completed the 2014 International Air Cadet Exchange programme and put the arrangements in place for this year and have conducted a very successful flying camp at Woodbourne.

The 2014 International Air Cadet Exchange programme of visits was counted one of the most successful of recent years. New Zealand cadets visited UK, USA, Canada and Hong Kong and we hosted parties from those countries here. In UK our cadets spent time in London visiting Parliament, the Tower and the Royal Aeronautical Society. They went on to RAF Shawbury, to North Wales, the RAF College at Cranwell, to Lincoln, Cambridge and the RAF Museum at Cosford. The party assigned to USA spent time in Washington and visited the Smithsonian Udvar-Hazy Center, the Pentagon and Arlington. They then went on to New Hampshire for visits to Hermit Island and Bath and flew in Civil Air Patrol Cessnas. In Canada our cadets were hosted in Alberta. They visited Government House, Canadian bases at Edmonton and Cold Lake, flew in gliders and helicopters and toured Banff, Lake Louise and Calgary. Those who went to Hong Kong visited HAECO, the largest aviation maintenance facility in Asia/Pacific, the Civil Aviation Administration, markets and took helicopter flights. They spent two days in mainland China visiting historical sites and places of interest.

Our visitors from the exchange countries gathered in Auckland and were hosted at Devonport. They went to Whenuapai and to the Sky Tower before setting off on their tour. The first stop was Rotorua where they were entertained at a Hangi and Maori Concert at Matariki. They stayed at the NZ Army National Marae at Waiouru before flying by helicopter to Ohakea. From there they visited Mount Bruce and Masterton before arriving at Trentham. In Wellington they were taken to Weta Workshops and Te Papa and were hosted to morning tea by senior officers in Defence Headquarters. In the South Island they went to the Omaka Aviation Museum before travelling to Christchurch and Burnham. From there the tour took them to Tekapo, Alexandra, Wanaka, Queenstown and Oamaru and associated adventurous activities before returning to Christchurch for departure.

We were represented at the annual IACEA planning conference in 2014 and have arranged exchanges this year with traditional partners UK, USA and Canada. We were successful in securing our fourth exchange with Turkey which will be of special significance in this Gallipoli centenary year.

The 2014 National Gliding Course at Matamata was attended by 16 cadets in the April/May period. Conditions were good and allowed for a full programme of flying by five gliders and two tow planes. Five cadets completed first solos. It has been a cause of concern for some time that this course has become expensive and that prospective applicants have been deterred by the \$850 entry fee. We have been successful this year in obtaining additional sponsorship for the event and we can now bring the price down to a level commensurate with that of the power flying course at Woodbourne. Gliding will thereby become a more affordable activity and within the reach of more cadets. Unfortunately it was found necessary at the last moment to postpone the 2015 course which was to have been held in April because suitably qualified instructors found themselves unable to attend. We are hopeful that it may be possible to conduct the course in a holiday period later this year and take advantage of the sponsorship on offer.

The National Aviation Course was held at Woodbourne in January and was counted as one of the most successful in recent years. Mainly because the weather was kinder to us than usual more flying time was achieved and more cadets were able to fly solo. The awards ceremony was well attended by representatives of our sponsors and the keynote speaker was the Air Component Commander, Air Commodore McEvoy. Once again, none of the visitors could fail to be impressed with the enthusiasm and pride of achievement so evident in the cadets.

I thought our 2014 National Council meeting at Trentham was interesting and productive. Supportive messages were received from the Ministers of Defence and Youth Affairs while Rear Admiral Hunter, Mr Bob Hill from the RNZRSA and the Chief of Air Force, Air Vice-Marshal Mike Yardley gave informative and topical addresses. The Commandant brought us up to date with an impressive account of achievements and progress over the period. We would have liked to have seen rather a wider representation from unit support committees but it is understandable this is difficult for many. Following the Chief of Air Force's kind offer of the use of outstanding facilities at Ohakea for this year's meeting arrangements are now in place and I do hope more delegates and observers will take the opportunity to attend. Tours of the base will be available on Friday afternoon and there will be a final chance of flying in Iroquois helicopters before they are withdrawn from service at the end of the month.

An important issue for us is the imminent introduction of new accounting requirements for registered charities. The changes have been well heralded and a series of workshops has been conducted throughout the country. From the financial year commencing 1 January 2016 it will be necessary to have in place a workable financial management system that will enable us to comply with the new legislation. We will have to adopt accrual accounting and to define our outcomes and outputs which will then have to be measured and reported against. An extensive education programme will have to be organised to ensure that all unit branches are fully conversant with the changes and that

they submit their returns accordingly. This will be a central theme of our forthcoming National Council meeting. We will also, at the request of CDF, include briefings on publicity and on health and safety issues. The Association has been represented at regular meetings of the Cadet Advisory Council and its Standing Committee and at the RNZRSA. It is encouraging to note the genuine measure of interest in and support for the cadet movement evident at these meetings.

Once again I want to place on record the quite outstanding support and cooperation we have enjoyed from the Commandant and his staff. Without this we simply would not have been able to report any of these achievements or to meet our primary purpose of supporting and promoting the interests of the Air Training Corps. We are truly grateful.

I look forward to welcoming as many Association members as possible at Ohakea.

Peter Adamson
President

MESSAGE FROM THE MINISTER FOR YOUTH



Office of Hon Nikki Kaye

MP for Auckland Central

Minister for ACC

Minister of Civil Defence

Minister for Youth

Associate Minister of Education

15 MAY 2015

Air Vice-Marshal P R Adamson CB OBE
President
The Air Training Corps Association of New Zealand Inc.
PO Box 6198
Marion Square
Te Aro
WELLINGTON 6141

Dear Mr Adamson

National Council of Air Training Corps Association of New Zealand

Thank you for inviting me to address your members at your national conference on Saturday 23 May 2015.

Unfortunately I am unable to attend, but I am pleased to express my support for the National Council of Air Training Corps Association of New Zealand.

I want to acknowledge and thank the Officers and staff who volunteer to create learning opportunities and experiences for the young cadets who participate in the Air Training Corps. I am sure the cadets appreciate your enthusiasm, dedication and commitment through the programmes you offer.

I note that your conference is taking place during Youth Week 2016. It is fitting that this year's Youth Week theme is 'We are the future/Kō tātau te ao o āpōpō'. As Minister for Youth, I am supportive of organisations and programmes, like yours, that give young New Zealanders opportunities to grow in confidence and motivation, and learn new skills that equip them for their future.

Thank you again for your work to support young New Zealanders. I hope you have a great time at your conference.

Yours sincerely

Hon Nikki Kaye
Minister for Youth

MESSAGE FROM THE MINISTER OF DEFENCE



Office of Hon Gerry Brownlee

MP for Ilam

Minister for Canterbury Earthquake
Recovery

Minister of Defence

Leader of the House

Minister Responsible for the Earthquake
Commission

08 MAY 2015

Air Vice-Marshal (Rtd) P.R. Adamson CB OBE
President
The Air Training Corps Association of New Zealand Incorporated
PO Box 6198
Marion Square
WELLINGTON 6141

Dear Air Vice-Marshal

Thank you for the kind invitation to join you for your Annual General Meeting. Please accept my apologies for not being able to be with you today.

It is fitting that today you are meeting not far from the building dedicated to your late Patron, Air Marshal Sir Richard Bolt KBE CB DFC AFC. He was Patron of your Association from 1995 until his death in July last year, only two months after his last message to you. In this message he acknowledged the privilege he felt being the Patron of an organisation that espoused the values he held dear – loyalty, leadership team spirit, fair discipline, and sportsmanship. Values that he had personally acquired through his own distinguished military career as a bomber pilot in the Second World War, when he was only a year or two older than today's Cadets, and then post-war as a senior officer of the New Zealand Defence Force, which he commanded from 1976 to 1980 after being Chief of Air Staff from 1974-1976. These values he believed stayed with Cadets for the rest of their lives, and were a significant reason he continued to invest in this organisation as your Patron. I acknowledge the contributions this great man made to the nation, and to this organisation, and with his passing I remind you that the responsibility now passes to you to maintain and grow his values-based legacy.

The New Zealand Cadet Forces have a long and distinguished history, with the commemoration last year of the 150th anniversary of its formation. This is a notable achievement and a credit to the resilience and innovation of the forces to continue to attract fine young men and women – there are few organisations within New Zealand that can claim to have such a rich history.

As an integral part of the New Zealand Cadet Forces, the Air Training Corps continues to provide a valuable modern youth development programme that serves New Zealand communities extremely well through its wide range of activities. There is no doubt that many of the young people who successfully complete time in the Air Training Corps go on to become leaders in their respective fields. The experiences gained and shared, the discipline, teamwork and leadership qualities acquired all contribute to the development of well-rounded individuals and citizens. There are plenty of examples within New Zealand industry, not only in aviation, where cadets

have gone on to become senior members of their organisations, often crediting the values they learned as a cadet to much of their success.

The continued success and growth of the Air Training Corps, and the New Zealand Cadet Forces generally, can be attributed to the unwavering commitment of its volunteers. The Officers who freely give their time to conduct the activities in their towns and cities could not do so without the full support of your council, and the volunteer committees that support every unit around the country. For that, you have the ongoing gratitude of the government.

You will no doubt hear in more detail from the Chief of Air Force how the next few years will be an exciting time for the Air Force, and an exciting time to be contemplating a career in the Air Force. The recent arrival of the T-6C Texan aircraft will transform pilot training, with the modern, fast, capable, and good-looking aircraft providing the perfect platform to teach our young pilots and prepare them to transition onto our new and upgraded fleet of helicopters and fixed-wing aircraft. The last 10 years have truly seen the Air Force's aircraft grow from a largely analogue fleet, to a modern glass cockpit fleet, capable of meeting the government's current and future needs. Together with capability upgrades for naval platforms and the new land vehicle fleet, this will go a long way towards ensuring that the Defence Force's future strategy of serving New Zealanders as an integrated force with enhanced capability is achieved. This force may well be manned by many of the cadets currently involved with the New Zealand Cadet Forces.

Finally, I would like to once again congratulate you all for your efforts in keeping an interest in aviation alive among our youth. Within the Air Training Corps I see a team of resourceful, self-reliant and motivated individuals who share a strong sense of community, leadership and citizenship. Your continuing commitment in supporting this, and delivering the National Aviation Camps and the International Air Cadet Exchange Programme I am sure will ensure the Air Training Corps remains the largest Corps of the Cadet Forces.

I wish you all the very best with your meeting and your continued support to the Air Training Corps and its Officers and Cadets. Please pass on my appreciation to all of your members for their efforts to support the development of the youth of New Zealand.

Yours sincerely



Hon Gerry Brownlee
Minister of Defence

ADDRESS BY COMMANDANT

Introduction

It is with pleasure I provide this report to the Air Training Corps Association of New Zealand (ATCANZ) 2015 Annual General Meeting.

At the March Cadet Advisory Council meeting CDF stated that an important part of what the Defence Force delivers to New Zealand is imparting some of what is good about NZDF to the youth of New Zealand. This is being delivered through the Directorate of Reserve Forces and Youth Development and instils values and standards that youth take into their adult lives no matter where they choose to live or work. CDF challenged DGRFYD and his team to look at a strategic approach that will ensure NZDF are giving due diligence to cadets and that we are not just letting it tick away as there is so much that is good about the scheme. He stated that he is prepared to invest in areas of youth as part of the core contribution to the NZDF image through an approach that will maximise potential for youth, particularly the Cadet Forces, to develop.

Training

Training throughout the year remains constant with 558 ATC officers and cadets taking advantage of the training provided by NZCF with a further 76 officers and 40 cadets assisting in providing that training as staff and instructors.

All of our training objectives were met except the National Gliding Activity was postponed as the flying instructors became unavailable at late notice. This activity has been rescheduled for later in the year.

NZQA unit standards continue to be awarded with 5000 credits awarded to date of which 2860 from 18 units are awarded to ATC Cadets.

The NZCF Officer training stream recently included the Officers Bushcraft Course with 24 passing the National Certificate in Outdoor Recreation (Bushcraft). To date we have awarded 301 National Certificates recognising formal training for officers

Cadet Units

There are currently 48 active recognised ATC units with 200 officers and 1745 enrolled cadets which is down from the same time last year but recruiting numbers are still to show on monthly returns. There are 24 units parading in excess of 30 cadets with six units parading in excess of 60 cadets.

I have approved limited support to a possible new unit at Rangiora. This has evolved from a population shift north after the Christchurch earthquakes where ATC Officers and Cadets are now living in Rangiora and travelling to Wigram for parade nights. This unit. This unit have indicated an interest to be called No 88 SQN.

Competitions

The 2014 National Air League Efficiency Award for the top ATC unit was awarded to the No 7 (City of Hamilton) SQN ATC.

The 2014 Area Efficiency Awards for the ATC were awarded to No 7 (City of Hamilton) SQN ATC for Northern Area, No 11 (District of Hastings) SQN ATC for Central Area, and No 23 (Nelson) SQN ATC for Southern Area.

The McPhearson Trophy for Endeavour was awarded to No 8 (City of New Plymouth) SQN ATC.

RNZRSA Community Services Trophy, which is for all three NZCF Corps, was awarded to Ruahine Cadet Unit.

The Wallingford Cup for the top ATC Squadron unit in the National Shooting Competition was awarded to Team A of No 19 (Auckland) SQN ATC with a score of 493 points out of a possible highest score of 600 points. 19 SQN were also again awarded the Lady Islington Cup for attaining the overall highest score and also the David Culverwell Memorial Trophy for Top NZCF Shot with LAC Baptist and LAC Timmerman both attaining 88 from a possible 100 points.

The Davy Memorial Drill Competition was won by No 3 (Auckland City) SQN ATC.

Completed Projects / Initiatives

Cadets have represented youth at ANZAC Commemorations in Turkey as part of the youth ambassador group and our cadets have displayed outstanding values and behaviour that the other youth ambassadors followed. Under Officer Adain Smith from No 50 SQN ATC was the ATC representative who I am sure enjoyed a life changing experience from this involvement. I am sure that over the next four years there will be many opportunities for other cadets to experience similar occasions.

A new initiative with regard to the way NZCF Officers are managed with their new roles and responsibilities is evolving with surprising acceptance of the change by the membership. This structure will allow them to have an element of self governance and ownership setting a pathway for the very people who deliver the voluntary cadet programme to determine how their future will look. The concept of the structure is in place with individuals nominated and appointed to specific support roles and a roadshow is currently underway to deliver the detail. Those tasked with looking ahead for the organisation have generated very good ideas and processes for improvement that my staff would not have considered enabling NZDF to concentrate on the delivery of support which is our prime output. The new structure also allows for better control of the officers with a clear career path to now the highest rank of LTCOL(E).

Closing Comments

NZCF have had a very positive start to 2015 following the euphoria of their anniversary year. To build on this positive feeling and provide an environment for growth and improvement the new officer structure has been introduced which has been well received and, from comments passed back to me, long overdue. I am very fortunate to be involved with this organization and remain humbled by the voluntary work they do.

None of the recent successes would have been possible without the support of the communities and I would like to acknowledge the outstanding commitment the National Executive and your branches have provided over the past year.

G. STOKES

Commander, RNZN
Commandant New Zealand Cadet Forces

23 May 2015

THE AIR TRAINING CORPS ASSOCIATION OF NEW ZEALAND (INC)

MINUTES OF THE NATIONAL COUNCIL MEETING HELD AT TRENTHAM MILITARY CAMP ON SATURDAY 24 MAY 2014

Present:

President	Air Vice-Marshal P R Adamson, CB, OBE
Vice President North Island	Mr K Hamlin
Vice President South Island	Mr B E Roberts QSM
General Secretary	Mr P Nalder
Management Committee	Mr G A Kay MBE
	Mr N Wech
	Mr J Hutchings
Commandant NZCF	Commander G Stokes - RNZN
Assistant Commandant NZCF	Squadron Leader S Parker - RNZAF
Air Training Corps Representative	Squadron Leader R Foley - NZCF
Auditor	Mr C Cleland, QSM
Delegates	John McNeil – Chair Eastern Region
	Mr P Parker- 22 Squadron Branch
	FGOFF P Baker – 49 Squadron Branch
	Mr G Davies - 49 Squadron Branch
Visitors	Rear Admiral I Hunter CB – President SCANZ
	Mr Bob Hill - RNZRSA
	Air Vice-Marshal M Yardley DSD – Chief of Air Force

1. OPENING AND WELCOME TO DELEGATES

The President declared the meeting open at 0905 hours and offered everyone a very warm welcome. A copy of the President's opening address is attached.

2. Message from PATRON

The President gave a brief resume of Sir Richard Bolt's career. Regrettably Sir Richard was not able to be present this year due to ill health. However he was able to provide a hand written message of support which the President read out. A copy of Sir Richard's message is attached.

3. APOLOGIES

The following apologies were accepted:

Minister of Defence	Hon Dr Jonathan Coleman
Minister of Youth Affairs	Hon Nikki Kaye
Patron	Air Marshal Sir Richard Bolt, KBE, CB, DFC, AFC
President CCANZ	Major General L. Gardiner, ONZM
Management Committee	Mr K Williamson QSM O.StJ
Management Committee	Mr G Walsh – Auckland
Branches	Ms B Roodt – Chairperson 16 Squadron Branch
	SQNLDR Robinson – Unit Commander 1 Squadron
	Mr M Durrant - Chairperson 1 Squadron Branch
	SQNLDR Gillatt – Unit Commander 57 Squadron
	Ms M MacKenzie – 28 Squadron Branch
	Mr S Ogilvie – 41 Squadron Branch
	Mr J Abbott – 38 Squadron Branch
	Mr N Fitzsimmons

4. PRESIDENTS REPORT

The President's report had been circulated prior to the meeting.

The President's report was accepted as presented; a copy is attached to these minutes.

5. MESSAGE FROM THE MINISTER OF DEFENCE

The President read through a message from Defence Minister Dr Jonathan Coleman who was not able to attend the meeting. A copy is attached to these minutes.

6. MESSAGE FROM THE MINISTER OF YOUTH AFFAIRS

The President read through a message from Youth Affairs Minister Nikki Kaye who was not able to attend the meeting. A copy is attached to these minutes.

7. ADDRESS BY REAR ADMIRAL HUNTER RNZN (RETIRED) PRESIDENT SEA CADET ASSOCIATION

The President introduced Rear Admiral Hunter noting that he is a regular attendee at Council meetings who always makes a valuable and interesting contribution.

Rear Admiral Hunter spoke to the difficulties recently experienced with overseas cadet activities and to continuing difficulties with finding and keeping good people to manage the finance and administration of the Cadet Units.

A Précis of Rear Admiral Hunter's address is attached to these minutes.

8. ADDRESS BY MR BOB HILL OF ROYAL NEW ZEALAND RETURNED AND SERVICES ASSOCIATION (RSA)

The President noted that Don McIvor, the National President of the RNZR&SA was not able to be at the meeting. He welcomed Mr Bob Hill Don's replacement and thanked him for taking the time and trouble to present, noting that the relationship between ATCANZ and the R&SA is a very close one at all levels.

Bob gave a detailed presentation of the current activities of the R&SA with an emphasis on the preparations being made to commemorate the centenary in 2015 of World War One. Bob's address was accompanied by a Power Point presentation.

A Précis of his address is attached to these minutes.

9. ADDRESS BY COMMANDER GLEN STOKES, COMMANDANT NZCF

Commander Stokes provided a detailed report on the past year's activities of the New Zealand Cadet Forces with particular reference to the ATC.

A copy of his report is attached to these Minutes.

10. CONFIRMATION OF MINUTES

The minutes of the National Council Meeting held on Saturday 25 May 2013, having been well circulated, were confirmed as a true and accurate record.

Moved: SQNLDR Rob Foley
Seconded: Mr P Parker
Carried

A copy of the 2013 Minutes is attached to these Minutes.

11. MATTERS ARISING

President thanked Mr George Kay again for his continued support and for the continuity he is able to provide to the organisation.

President noted that much more of our business is being conducted by email than has been the case in previous years.

The Constitution has been amended and published on the Cadet Forces website.

12. FINANCIAL STATEMENT AND ANNUAL ACCOUNTS

Mr Clive Cleland presented the accounts and provided an overview thereof noting that there is a \$50,000 liability recorded for an unexpended grant from the Lion Foundation in support of Cadet 150. There is a small excess of income and the Association is solvent.

The audit report is "qualified" as there are limited controls over revenues prior to their being recorded and no practical audit procedures to determine the effect of this limited control. Mr Cleland assured the meeting that this is a common but minor issue and no cause for concern.

In conclusion Mr Cleland complimented the Secretary on the recording of records.

The President congratulated Mr Cleland on the comprehensive report and thanked him for his time and for his well-prepared financial report.

The financial report as presented was accepted.

Moved: Mr J Hutchings
Seconded: Mr G Kay
Carried

A copy of the financial report is attached to these Minutes.

Secretary gave a brief update on finance changes since balance date noting in particular that the balance of the current account had recently reduced to more normal levels following payments related to Cadet 150, the Aviation Camp, and the rearrangement of investments.

A question was raised about the reason for the surplus in the IACE Outbound account. The reason for this surplus is the uncertain nature of travel estimates in advance of bookings. In most cases the estimates exceed the actual booking cost.

13. BUDGET

The Secretary provided an overview of the proposed budget and proposed that the budget as present be approved.

Moved: Mr G Kay
Seconded: Mr B. Roberts
Carried

A copy of the budget is attached to these Minutes.

14. ELECTION OF ATCANZ OFFICERS AND MANAGEMENT COMMITTEE MEMBERS

Moved that all nominations received by the 20th of April 2014 be accepted.

Moved: Mr P Parker
Seconded: Mr R Foley

Carried

Nominations received by the closing date (20th of April 2014) are attached to these Minutes.

Moved that Mr Clive Cleland be retained as auditor.

Moved: Mr P Adamson
Seconded: Mr P Nalder

Carried

15. ADDRESS BY AIR VICE-MARSHAL M YARDLEY DSD – CHIEF OF AIR FORCE

The President opened the afternoon session introducing Air Vice-Marshal Mike Yardley the recently appointed Chief of Air Force.

Air Vice-Marshal Mike Yardley gave a very informative presentation on the current and short term future states of the RNZAF including a brief on the introduction of new pilot training aircraft and the recent decision to bring navigator training back into New Zealand.

A copy of Air Vice-Marshal Yardley's presentation is attached to these Minutes.

The President thanked the CAF for his address, noting that it was the highlight of the day.

16. REPORTING TO CHARITIES COMMISSION FOR FINANCIAL YEAR ENDING 31 DECEMBER 2013

General Secretary reported that requests for reports from units had not yet been sent out as it was likely that unit accounts were only now being finalised. This year a much simplified electronic reporting concept will be adopted. Each unit will be provided with an Excel spreadsheet containing their last year's data. These documents can be updated and returned electronically.

18. NATIONAL AVIATION COURSE/ NATIONAL GLIDING COURSE

Reports on the National Aviation Course and National Gliding Course were not available at the meeting. A report on the Gliding Course was received after the meeting and is attached to these Minutes.

South Island Vice President Brian Roberts gave a verbal report on the Aviation Course. A summary of his report is attached to these Minutes.

19. INTERNATIONAL AIR CADET EXCHANGE (IACE)

Squadron Leader Foley gave a brief description of the programme. There are no issues so far this year.

A report on the programme is attached to these Minutes.

20. DISTRICT and SQUADRON REPORTS

District reports were:

- | | |
|----------------------------------|----------|
| • Northland District | Inactive |
| • Auckland District | Nil |
| • Bay of Plenty District | Nil |
| • Waikato/Thames Valley District | Nil |
| • Eastern District | Nil |
| • Taranaki District | Inactive |
| • Wanganui/Manawatu District | Inactive |
| • Wellington/Wairarapa District | Received |

- Nelson/Marlborough/W Coast District Nil
- Canterbury/North Otago Nil
- Otago District Inactive
- Southland District Inactive

Squadron reports were received from:

- No 65 (Kawerau) Sqn
- No 11 (District of Hastings) Sqn

All reports as received were accepted and null reports noted.

21. REMITS

No remits were received

22. DISCUSSION TOPICS

23. GENERAL BUSINESS

There were no general business items.

24. DATE FOR NEXT MANAGEMENT COMMITTEE MEETING

The next Management Committee meeting will be held on Wednesday the 23rd of July at HMNZS Olphert commencing at 1700hrs.

25. CLOSURE

There being no further business, the President acknowledged that it had been a good meeting with some important decisions made. He thanked everyone for their attendance, wished them well for the coming year and declared the meeting closed at 1600 hours.

Signed:

P.R. Adamson
Air Vice Marshal
President

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P Nalder
Minutes Secretary

FINANCIAL STATEMENT AND ANNUAL ACCOUNTS

**Financial Statements
For the Year ended 31 December 2014**

**NATIONAL AVIATION ACTIVITIES ACCOUNT
For the Year ended 31 December 2014**

	2014	2013
	\$	\$
REVENUE		
Air New Zealand Ltd	5,000	5,000
ATC Golden Jubilee Trust	700	700
Brevet Club	1,200	1,200
Civil Aviation Authority	1,000	1,000
Donations for Flying	-	197
Mount Cook Airlines Ltd	1,500	-
N Z Aeronautical Trust	4,250	4,250
NZ Returned Services Association	2,700	2,700
N Z Airwomans Association	650	500
RNZAF	11,000	11,000
Rotary Scholarship	-	650
Safe Air Ltd	500	500
Stan Quill Memorial Trust (RNZAFA)	650	-
Cadet Flying Fees	31,130	24,463
Refund of Flying Fees	(9,772)	(12,610)
Total Income	<u>50,508</u>	<u>41,050</u>
Less Expenses		
Aircraft Hire	43,277	24,170
ATCANZ Expenses	713	224
Awards & Scholarships	2,550	2,250
Fuel	2,599	15,265
Insurance	975	-
Total Expenses	<u>50,115</u>	<u>41,909</u>
Net Surplus (Deficit) on National Aviation Camp	393	(859)
Other Aviation Activities		
Area Gliding Grants	500	500
Gliding New Zealand Affiliation	550	550
Net Cost (Surplus) of Other Activities	<u>1,050</u>	<u>1,050</u>
NET DEFICIT FROM AVIATION ACTIVITIES	<u>(\$657)</u>	<u>(\$1,909)</u>
NET SURPLUS FROM AVIATION ACTIVITIES	<u>-</u>	<u>-</u>

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements,

INCOME AND EXPENDITURE ACCOUNT
For the Year ended 31 December 2014

	2014	2013
	\$	\$
REVENUE		
National Levies	10,406	11,343
Interest - Carr Memorial Trust	349	120
Interest - General Fund	4,475	3,503
Interest – Serious Saver Account	937	-
Interest - Glider Fund	775	815
Surplus (Deficit) on IACE Inbound	(230)	-
Surplus (Deficit) on IACE Outbound	1,300	803
Total Income	<u>18,012</u>	<u>16,584</u>
Less Expenses		
Audit Fees	966	920
Bank Charges	73	90
Depreciation on Equipment	253	253
General Expenses	83	166
IACE Subscription	360	312
IACE Visit Support	-	281
Sundries	-	288
National Council Meeting Expenses	200	200
NZRSA Affiliation	50	-
Post Office Box	85	85
Secretarial Services	8,579	8,387
Travel - Management Committee	954	2,546
Total Expenses	<u>11,602</u>	<u>13,528</u>
OPERATING SURPLUS	<u>6,410</u>	<u>3,056</u>
Surplus (Deficit) from Aviation Activities	(657)	(1,909)
NET SURPLUS FOR THE YEAR	<u><u>5,753</u></u>	<u><u>1,147</u></u>

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements,

Statement of Financial Position
As at 31 December 2014

	2014	2013
	\$	\$
CURRENT ASSETS		
ANZ Bank Current Account	7,788	100,274
ANZ Bank Glider Account	-	5,486
UDC Finance Call Account	-	4,260
ANZ EFTPOS Account	500	-
Stock of Log Books	780	464
Payments in Advance	2,253	1,743
Total Current Assets	<u>11,322</u>	<u>112,226</u>
NON-CURRENT ASSETS		
Fixed Assets	-	253
Investments		
UDC Finance Ltd	38,811	52,380
BNZ Franchise Account	-	13,437
ANZ Serious Saver Account	66,097	-
ANZ Bank Term Deposit	50,000	32,413
Total Non-Current Assets	<u>154,908</u>	<u>98,484</u>
TOTAL ASSETS	<u>166,230</u>	<u>210,710</u>
CURRENT LIABILITIES		
Accounts Payable	-	750
Payments in Advance	30,600	34,630
Unexpended Grant	-	50,000
Total Current Liabilities	<u>30,600</u>	<u>85,380</u>
NON-CURRENT LIABILITIES		
3 and 19 Squadrons Trust Funds	7,567	7,338
Glider Fund	17,461	16,687
Gliding Camps Reserve	2,006	2,006
Carr Memorial Fund	2,770	2,422
Total Non-Current Liabilities	<u>29,804</u>	<u>28,191</u>
TOTAL LIABILITIES	<u>65,404</u>	<u>59,954</u>
NET ASSETS	<u>\$105,825</u>	<u>\$96,040</u>
Represented by;		
Accumulated Funds	<u>\$105,825</u>	<u>\$96,040</u>

Statement is to be read in conjunction with the Notes to the Financial Statements,

1. STATEMENT OF ACCOUNTING POLICIES

AIR TRAINING CORPS ASSOCIATION OF NZ Inc is an incorporated society under the Incorporated Societies Act 1908. and a registered charity under the Charities Act These Financial Statements are general purpose financial statements and have been prepared in accordance with generally accepted accounting practices.

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical cost basis are followed by the entity.

(a) Differential Reporting

AIR TRAINING CORPS ASSOCIATION OF NZ Inc qualifies for Differential Reporting as it is not publicly accountable and there is no separation between the owners and the governing body (or, is not large as defined under the Framework for differential reporting). All differential reporting exemptions have been applied.

(b) Fixed Assets

The entity has the following classes of fixed assets: Nil

All assets are recorded at depreciated valuation

(c) Goods & Services Tax

These financial statements have been prepared inclusive of GST as AIR TRAINING CORPS ASSOCIATION OF NZ Inc is not registered for GST.

(d) Taxation

The entity is exempt from Income Tax

2. CONTINGENT LIABILITIES

At balance date there are no known contingent liabilities (2013:\$0). AIR TRAINING CORPS ASSOCIATION OF NZ Inc has not granted any securities in respect of liabilities payable by any other party whatsoever.

3. AUDIT

These accounts have been prepared on a preliminary basis and have not been subject to Audit or Review.

BUDGET FOR YEARS 2015 AND 2016

AIR TRAINING CORP S ASSOCIATION OF NEW ZEALAND (INC)

BUDGET: GENERAL ACCOUNT 2015

<u>INCOME</u>	2016	2015	Actual 2014	Actual 2013
National Levy (Unit Charge: \$63.35 / Cadet Charge: \$4.43) :	\$ 10,600	\$ 10,400	\$ 10,406.48	\$ 10,214.00
Interest :	\$ 6,000	\$ 6,000	\$ 5,598.51	
Flying Support Grants	\$ 33,750	\$ 33,750	\$ 29,150.00	
IACE Support Grants	\$ 30,000	\$ 30,000	\$ 28,939.45	
IACE Outbound Fees	\$ 27,000	\$ 26,982	\$ 22,939.45	
Flying Fees (Power and Navigation)	\$ 30,850	\$ 29,950	\$ 31,130.00	
Flying Fees (Gliding)	\$ 5,500	\$ 4,500		
TOTAL:	\$ 143,700	\$ 141,582	\$ 126,163.89	\$ 10,214.00
 <u>EXPENDITURE</u>				
Management Committee	\$ 11,310	\$ 11,310	\$ 10,681.50	\$ 8,386.00
Gliding Camp :	\$ 12,250	\$ 12,250	\$ 1,500.00	\$ 920.00
Power Flying and Navigation Camp :	\$ 58,608	\$ 58,608	\$ 60,280.00	\$ 57.50
IACE	\$ 57,010	\$ 57,375	\$ 49,169.14	
TOTAL:	\$ 139,178	\$ 139,543	\$ 121,630.64	\$ 9,363.50
Surplus/(Deficit) :	\$ 4,522	\$ 2,039	\$ 4,533.25	\$ 850.50

LIST OF NOMINATIONS FOR OFFICE

THE AIR TRAINING CORPS ASSOCIATION OF NEW ZEALAND (INC)

**NATIONAL COUNCIL MEETING
RNZAF BASE OHAKEA
SATURDAY 23 MAY 2015**

**NOMINATIONS RECEIVED FOR OFFICERS OF
NATIONAL COUNCIL AND MANAGEMENT COMMITTEE OF
THE AIR TRAINING CORPS ASSOCIATION OF NEW ZEALAND (INC)**

NOMINEE	PROPOSER	SECONDER
President		
Peter Adamson	Peter Nalder	Brian Roberts
North Island Vice-President		
Ken Hamlin	Peter Nalder	Peter Adamson
South Island Vice-President		
Brian Roberts	Gregory Joughin	Lynda Nimmo
General Secretary		
Peter Nalder	Brian Roberts	Peter Adamson
Members of the Management Committee		
Peter Burch	Ben Wells	Gartn Boyce
Kenneth Williamson	Peter Nalder	Peter Adamson
Neil Wech	Peter Nalder	Peter Adamson
(late nominations)		
Gareth Davies	Peter Adamson	Peter Nalder
Alan Drummond	Peter Adamson	Peter Nalder

Peter Nalder
General Secretary
ATCANZ (Inc)

NATIONAL AVIATION COURSE REPORT

Introduction

In accordance with NZCF Annual Training Programme 2014/15, Course No.'s 2/15 National Power Flying and 3/15 National Navigation were assembled at RNZAF Woodbourne as the National Aviation Course (NAC15) from Monday 05th January till dispersing on Friday 16th January. A total of 51 air cadets from squadrons throughout NZ, received a high standard of air experience as per the course objectives, provided by 10 volunteer pilots in 10 generously civilian supplied aircraft, assisted by 6 NZCF ground staff and 2 SACFTSU management staff. This report relates primarily to the Power Flying Flight of NAC15.

Organisation

NAC15 was again structured with the traditional method of Power Flying Flight and Navigation Flight. Training for both flights began on Tues 06th Jan.

Power Flying Flight

The 35 students of Power Flying Flight were organised into 7 syndicates of 5 students each. Each syndicate was assigned a dedicated flight instructor and aircraft. Of the 35 students, 4 were returnees from previous NAC's. No syndicate changes were required during the course because of incompatible personalities or equipment.

NAC15 saw a large change in training personnel with 4 changes to the Instructor line up. Myself, Richard Button & Lachie Macintosh were the only returning instructors. On recommendation, Mr Glen Ross, Mr Tom Hall, Mr Craig Riddell and Mr Jason Anderson all joined the team and they all did a great job fitting into the course environment and provided excellent instruction and camaraderie. I will happily invite the team to return next year. 5 NZCF ground staff were appointed to the Power Flying Flight incl. Course Director/Flight Commander, Adjutant, Assitant Adj, Timekeeper and Barrack Master. These staff members were abely supported by Mr Brian Roberts, ATCANZ representative to the course.

Navigation Flight

18 Students were selected for navigation training as part of the Navigation Flight of NAC15. Unfortunately, 2 were late withdrawals and the course proceeded with 16 students. The students were organised into 6 syndicates of 2-3 students each, and assigned a Navigation instructor Pilot and aircraft.

3 Volunteer pilots assisted by the Navigation Flight Commander made up the navigation training team. 2 new volunteer pilots were added to the team this year as well, bring the total to 6/10 new pilots. Again the new pilots performed very well and all training objectives were achieved.

Course Management

Overall, NAC15 was commanded by CAPT. A. Rankin RNZSig, Area Co-ordinator Southern Area Cadet Forces Training and Support Unit (AC(S)CFTSU), assisted by SGT Steve Prosser, RNZAF, as course manager and SGNLDR Peter McIntosh, NZCF, as Course Director.

A full copy of the course report can be downloaded from
<http://cadetforces.mil.nz/community/atcanz.htm>

ATCANZ AGM IACE REPORT

Presented by SQNLDR Rob Foley – NZCF, ILO

SQNLDR Foley presented a brief on the 2015 In and Outbound IACE tours.

All In and Outbound tours start simultaneously on 20th July and end 5th August 2015.

It was noted that a lot of Unit Commanders may not be passing on information on the application process or the IACE tours and thus disadvantaging our cadets getting to experience a trip of a lifetime in many cases.

SQNLDR Foley urges the Committee Chairs present to go back to Units and ensure that Cadets get to hear about this opportunity available to cadets 17 -20 years of age.

Cost was raised as an issue but as CDF contributes half the air fare the average cost for the entire trip was around \$2000 which can easily be attained with the help of Unit fund raising and service club assistance.

All in country expenses are covered for cadets and escorts except for spending money.

The 2016 applications should be available from early July and close with respective Area Offices on 29th August 2015. Selections for 2016 should be advised by late October.

Inbound 2015

The inbound tour planning is almost complete with the tour programme now posted on the IACEA web site. Some modifying of the programme was undertaken to give a better visitor experience and more cadet contact following feedback from previous tour groups.

This year has an all-female Escort/Driver combination lead by SQNLDR Heidi Paignton and PLTOFF Sarah King.

Dates for this year's IACE inbound tour are 20th July starting in Auckland with departure from Christchurch on the 5th of August.

Outbound 2015

The four countries being exchanged with this year are UK, USA, Canada and Turkey.

The UK bound cadets and escort are leaving a week early and will be hosted by the UK ATC and will participate in the Royal International Air Tattoo. The IACE tour itself starts on the 21st July.

USA Bound Cadets will travel to Washington via LA where all will congregate in Washington for sightseeing/orientation from CAP prior to flying to their host states. The group will visit various national sites while in Washington and on their return to Washington prior to flying home.

Canada bound Cadets will fly to LA with the USA cadets then depart to their host arrival location. The tour will include visiting Defence establishments, flying, and spectacular scenery courtesy of the Canadian ATC.

Turkey bound cadets and escort will start their tour early and visit Gallipoli as a side tour prior to being picked up by their Turkish hosts. The tour includes Istanbul, historic palaces and mosques, museums, Air Force Bases and Notable Turkish cities.